

QUILT SHOW/CRAFT SALES GUIDELINES

INVENTORY SHEETS

Please use the provided inventory sheet to list items for sale. Make as many copies as you need.

Be sure to print your name at the top of each page and check whether you are a guild member or not. This will insure that the proper percentage is taken from your sales. In the upper left hand corner print your initial/name combination as it appears on your tags.

With our guild growing as it is, we recommended that you use only one initial and either your first or last name. For example: J. Doe -or- Jane D.

Items that are donated, with sales going to the guild, should simply be marked 'Guild' at the top of the inventory sheet and on price tags.

Use only numbers for your inventory-not letter/number combinations.

Craft items should be brought to the show on Thursday. Your inventory sheet needs to be put into the notebook with multiple pages staying together.

PRICE TAGS

Price tags can be provided by the guild if needed. Please avoid using stickers/tape if possible. It is usually possible to tape a tag anywhere a piece of tape or sticker would go.

On one side of your tag print your inventory number and the item price. It is up to you if you want to include a very brief description on your tags. By doing so it would be easier to identify where it belongs, should it somehow become detached. On the reverse side, print your name/initial combination.

'LAYAWAY' PROCEDURE

Members often ask for items to be kept under the tables to be paid for later.

If you wish to do this please be sure to put your items in a bag with your name on it and place them in the totes marked 'hold' under the craft tables.

All craft items need to be picked up Saturday-by 4 P.M.

The Country Fare Quilter's Guild, Quilt Show committee, or any of the guild member volunteers are not liable for any and all damage or theft that may occur to the items listed on the Inventory Sheet.

Name Printed _____

Sign _____ Date _____